



## Senior Leaders of Teaching and Learning (SLTL) Terms of Reference

### Introduction:

The Senior Leaders of Teaching and Learning (SLTL) group is well established, active and engaged. Members are keen to support one another, while providing appropriate levels of challenge, and share experiences in order to collectively raise standards through continued school improvement.

### Purpose:

To facilitate networking and collaboration between Senior Leaders within HEP schools with a shared responsibility for the best possible outcomes for children and young people in Hounslow.

### Objectives:

- To develop professional relationships between colleagues from different schools facilitating ongoing peer support
- To provide a forum for discussing the impact of and responses to emerging challenges specifically related to teaching and learning (e.g. assessment, targets, QA, recruitment and retention)
- To facilitate sharing and development of good practice specifically related to teaching and learning (e.g. within school improvement, curriculum development and design, assessment)
- To provide a mechanism for efficient and effective consultation and information flow between SLTL and HEP on programmes such as Subject Networks and Develop your A level teaching, which in turn supports middle leaders' CPD
- To identify new areas of need; using that to both refine existing programmes and design and develop new initiatives

### Membership:

- Led and chaired by a nominated Headteacher as agreed annually by Headteachers within HEP
- Attended by Senior Leaders from all Secondary Schools within HEP

### Frequency of Meetings:

- 6 meetings per year (2 in autumn, 2 in spring and 2 in summer terms)

*(NB Dates agreed at the start of the year by Headteachers should be adhered to and only be changed in exceptional circumstances and with the agreement of SLTL members, Headteachers and HEP)*

- Additional meetings/sub-groups of SLTL members may be organised periodically as agreed by specific SLTL members, e.g. SIP collaboration groups

### Accountability:

- The Chair is responsible for agreeing the agenda, chairing meetings, driving and supporting partnership working. Also for providing feedback and information flow both from and to HEP Secondary Headteachers
- SLTL representatives are responsible for presenting the view of their school's SLT; preparing their contributions to meetings in consultation with their SLT rather than their individual perspective. Also for ensuring actions arising are complete and, disseminating information back to their SLT/colleagues in school
- HEP are responsible for liaising with the Chair and members to plan, prepare and circulate agendas. Also ensuring actions lists are compiled and circulated