



# Hounslow Education Partnership

## Develop your A level Teaching

### DAT 24/25 - Facilitator job description

#### **DAT Facilitators will:**

- Build and nurture relationships with colleagues to enable continual improvements in A level teaching in HEP Secondary Schools whilst supporting the CPD of teachers at all stages in their career.
- Attend one twilight, online training session with other DAT Facilitators (date TBC, will be recorded).
- Chair the subject meetings on 27.11.24 and 26.2.25 as per the agenda to be circulated by HEP. Lead by example by having contributions ready. Watch the keynote and have reflections as well as key questions to pose to the group ready. Meeting specific tasks to demonstrate leading by example:
  - 27.11.24 - Be the first up to model how you would set up an independent practice task to students to the subject group using success criteria to promote effortful thinking.
  - 26.2.25 - Have examples of independent practice tasks specific to A\* students, have recalled papers for A\* students or A\* answers that can be scrutinised during the meeting
- Work with the group during meeting 2 to generate the agenda for the 3.7.25 meeting and chair it.
- Involve everyone in the group, using open questions to invite responses from those less willing to contribute.
- Ensure timings are adhered to and that everyone in the room has a voice. If need be, politely moving on from one presenter to the next where time is pressing.
- Liaise with HEP to ensure joining instructions are clear at least a week in advance of the meeting. Either virtual meeting link or if hosting in school, provide a welcoming and appropriate meeting environment (including refreshments). HEP will then circulate to those in the group attending the meeting.
- Liaise with HEP regarding reimbursement of refreshments costs back to host school where appropriate.
- Complete the register for the meeting to allow HEP to report back to SLT.

#### **Person Specification**

- Passionate about their subject
- Skilled practitioner in their subject
- Well organised and efficient
- Good communicator
- Excellent motivator
- Open to feedback and willing to try new things
- Effective team worker and leader

### DAT 24/25 subjects offered (subject to Facilitator recruitment)

- English
- Maths
- Biology
- Chemistry
- Physics
- Geography
- History
- Economics
- Politics
- MFL
- PE